

League Secretary Information

Here are some good pointers to make your season go smoother:

1. League Sanctions – the RBA Association Manager requires the **league sanction form, bowler sanction cards, and money** as soon as possible after the league starts – no later than 30 days after league start date...fill out all forms completely.
2. All bowlers need to fill out a bowler sanction card for every league they bowl in...they only need to pay dues once, but need a card for every league – the RBA Association Manager will periodically send out a roster of bowlers registered in the individual league so that you can verify bowlers.
3. **Dues this season (2014-2015) are \$25 per bowler**...this is a \$5 increase from previous seasons...this is mainly due to the fact that USBC no longer supplies individual awards to the association...the association has to procure awards themselves. **Youth dues for this season are \$20 per bowler. If the bowler joins online (\$4), then they will still owe \$16 for local association dues.**
4. If your bowler buys their membership online at www.bowl.com, ensure that they identify the Rheinpfalz Bowling Association as their association...if not, they will not show up in the RBA data system and will have to contact USBC to get things straightened out.
5. Since USBC does not supply awards, each secretary will have to manually input the RBA awards into their league secretary record-keeping system.
6. **Please process your awards weekly**...the earlier the RBA Association Manager receives the awards lists, the earlier the awards can be returned to the bowlers. Email the awards paperwork to me at:
2758-237@online.de
7. Please turn all additional bowler sanction cards in a timely manner...that way the RBA Association Manager can input their info into the system.
8. Please review the RBA Web Page at www.rheinpfalzba.com for any additional information concerning leagues and other pertinent bowling information.
9. It is your responsibility to turn in a “Final Average List” at the end of your bowling season...this is required so that bowler’s averages are correctly identified at USBC headquarters and in case they PCS the local area and want to bowl tournaments/leagues at their new location. (You should not collect your secretary salary until all league secretary duties are accomplished).
10. If a bowler from another association joins your league, they still are required to pay the RBA local dues of \$15 as long as their USBC membership is still current from their previous league.